

Longbeach PLACE Inc.



Chelsea's Neighbourhood House



Annual Report
2021

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Longbeach PLACE Inc.

Annual General Meeting Agenda

Thursday, 26 May 2022

Welcome – Opening of Meeting

Apologies

Minutes of 2021 AGM

Presentation of Reports

President

Manager

Other reports

Financial

Appointment of Auditor

Chelbara Singers and EAL Performance

Close of Meeting

Refreshments

LONGBEACH PLACE Inc.
Minutes of the Annual General Meeting
Held on Thursday 27 May 2021 via Zoom

PRESENT:

Cr Georgina Oxley, Rebekah O’Loughlin (Manager), Chris Ewin, Anna Wonneberger, Rosemarie Sterling, Judith Haskins, Trish Mumme, Karen Parker, Mirelle Vidal, Doris Bretherton, Candice O’Neill, Mia Christie, Sandra Wearne, James Hespe (Oakwood), Kim Spillman, Halina Hili, Frank Cui, Costanza Campana & Xiaoqing Lin

APOLOGIES:

Tim Richardson MP, Sharon Peston (DFFH), Steve Staikos (City of Kingston), Craig Roberts, George and Pauline Haigh, Annelise Strong

Chris Ewin, chaired the meeting commencing at 7pm.

MINUTES:

The minutes of the 2020 AGM had been circulated to all members with the invitation to attend. Motion to accept the minutes: moved, Judith Haskins; seconded, Anna Wonneberger. Carried.

REPORTS:

President’s Report

Rosemary Sterling referred those attending to the annual report. She mentioned that 2020 was an interesting and very challenging year for everybody and appreciated the effort everyone put in to make 2020 successful via embracing Zoom delivery. The Governance Committee commended for work related to changes to the LBP Articles of Association amendments and development of LBP Strategic Plan 2020-2023. LBP said farewell to two special longstanding Governance Committee members Lyn Varley and Frank Field with a dinner and thank you plaques. Special thank you to Robyn Jessup (Customer Liaison Officer) of 7 years and welcomed Kaz Parker to the position. Sincere thanks to everyone who makes LBP run smoothly, looking forward to a more normal 2021 and wish everyone a safe and healthy year.

Manager’s Report

The Manager’s report has been included in the Annual Report circulated with the AGM invitation. Rebekah O’Loughlin, Manager mentioned main highlights of 2020: Elements of the LBP Articles of Association updated; Adopting 3 year LBP Strategic Plan 2020-2023; Start of a very popular group – Keyboard(piano). Unfortunately volunteer facilitator was unable to continue, still a long list of people keen to continue the group, LBP is looking for a new facilitator to volunteer 1 hour per week to continue the group.

Ongoing Groups

Some groups/classes embraced Zoom more than others during lockdown. The EAL class progressed very well and covered topics such as journaling and documenting through video activities to support their mental health. Computer classes and PC Support group continued via Zoom. Thank you to the ACFE teachers Mirelle and Cheryl and the volunteer community group leaders. An example, May who didn’t return to face to face involvement at LBP, she continued at home and made the herb bags given out at the Open Day Trail.

Other Activities Included:

- Covid Safe Plan
- Updated safe and volunteer handbooks and induction kit
- Recruited new administrative member, Kaz Parker

Thanks to everyone who has supported LBP in 2020 - Governance Committee, staff, volunteers and funding partners. 2021 has started extremely well and hope this will continue throughout the year.

Other Reports

EAL Performance

Mirelle Vidal, Tutor in English as an Additional Language spoke about the activities of the EAL class during 2020. EAL students embraced Zoom and continued online classes during lockdown to obtain new skills. First topic was mental health during lockdown, students documented what they were doing during lockdown, created presentations and shared their experiences. Presentations enabled the students to practice their skills, share their knowledge and connect with each other. Online games such as Kahoot was utilised to help with assist student with building language skills. Pathway Success Story – one student completed a Certificate III in Aged Care course online during lockdown and is currently completing her practicum. A student living in China during the pandemic completed classes via Zoom. Thank you LBP for supporting EAL students during lockdown.

A short video was played sharing EAL class activities during 2020.

Financial Report

Trish Mumme, Finance Administrator, referred to the audited financial statements for 2020 which had been circulated prior to the meeting. 2020 was a year of challenge, LBP continued to receive government funding and support including JobKeeper and cash boost subsidies. The year had seen a steady income and expenditure flow and resulted in a surplus of \$80,000.

Motion to accept the reports as one item: moved, Anna Wonneberger; seconded, Rosemarie Sterling. Carried.

GENERAL BUSINESS:

Appointment of Auditor

The Finance Administrator recommended that the meeting again appoint Grant Plozza as external financial auditor.

Motion to appoint Grant Plozza as auditor for the coming year: moved, Chris Ewin; seconded, Anna Wonneberger. Carried.

Guest Speaker

City of Kingston Longbeach Ward Councillor Georgina Oxley gave an update on the Chelsea Structure Plan. Community consultation on the Draft Structure Plan will commence towards the end of this year.

Election of Governance Committee

Cr Georgina Oxley announced the nominations for Governance Committee for the next two years. The following people have been nominated for the Longbeach PLACE Governance Committee: Sandra Wearne; Chris Ewin; Candice O'Neill; Kim Spillman; Anna Wonneberger; and Rosemarie Sterling.

Cr Georgina Oxley thanked the Governance Committee for the past 12 months.

Motion to adopt all nominees to new Governance Committee for coming two years: moved Judith Haskins, seconded, Sandra Wearne. Carried.

The President and Vice-President thanked all those who had attended.

Meeting closed at **8.35pm**.

PRESIDENT'S REPORT

Chris Ewin

It's with great pleasure that I present the 2021 Longbeach PLACE Annual Report. This past year has carried many challenges for our local community and I'm proud to have witnessed the enormous response of Longbeach PLACE. The staff and committee have worked tirelessly throughout 2021 to continue providing important services to our local community. It has been a pleasure to steer the direction of Longbeach PLACE throughout this year.

I would like to thank the Committee of Governance who have supported Longbeach PLACE throughout 2021. Kim, Candice and Anna are dedicated volunteers who have worked extremely hard to support our local community. Their invaluable advice has been much appreciated and has helped me greatly. I am also very thankful for the passionate, committed staff that we have at Longbeach PLACE. Rebekah O'Loughlin has a welcoming personality that has encouraged many new community members to join Longbeach PLACE for this first time in 2021. She has led a strong team, including Trish Mumme and Kaz Parker, who have kept Longbeach PLACE running through numerous lockdowns and stay at home periods. Thank you for your tireless efforts!

This past year presented many new challenges for Longbeach PLACE including several lockdowns. I am pleased to report that Longbeach PLACE continued to thrive and support the local community with classes and groups on Zoom. I would like to say a special thanks to the Chelsea PC Support Group, Bayside Book Group and English as an Additional Language (EAL) Group, who worked very hard to offer a huge range of Zoom sessions. The Chelsea PC Support Group were instrumental in Longbeach PLACE's receipt of the 2020 Australia Post Community Grant which was delivered throughout 2020 and 2021. I am delighted that this grant allowed Longbeach PLACE to run regular Zoom social groups involving online games and free technology workshops. Keeping our community socially connected was a key goal during 2021 and I am proud that Longbeach PLACE played an important role in achieving this aim. As someone who has been committed to technology education throughout my life, it was very gratifying to see new community members receive this help for the first time in 2021 and successfully scale any barriers imposed by COVID-19.

I am also excited with Longbeach PLACE's involvement in the One Billion Stars project. This special project has been designed to support global conversations about how to end domestic

violence using the healing powers of arts and crafts. Our members have embraced this project and I am very pleased to see many hand-woven stars at Longbeach PLACE.

I would like to thank the Longbeach PLACE community for embracing me as the president over the last several years. I know that you will join me in welcoming the new president for 2022, Kim Spillman. Welcome aboard Kim! Thank you all again for a wonderful and exciting 2021 at Longbeach PLACE.

MANAGER'S REPORT

Rebekah O'Loughlin

The second half of 2020 and start of 2021 was still an unpredictable time. We started to come out of lockdown and Zoom delivery by November 2020 and started on a frantic pace of planning for 2021.

Highlights included

The Chelsea community organisations (around the carpark) Open Day Trail led by Longbeach PLACE. The start of a very successful Longbeach PLACE monthly community morning tea, Xero accounting, Zumba classes, a new art group and the start of the Longbeach PLACE quarterly newsletters.

We welcomed two new Governance Committee members, Candice O'Neill and Kim Spillman and farewelled Rosemarie Sterling and Judith Haskins from the committee. We also welcomed Kaz Parker our new Customer Service Liaison Officer.

Ongoing Groups

A big thank you to all the wonderful community group facilitators in our more established groups who make a terrific contribution to our neighborhood house.



- Craft /Colouring facilitated by Beth Stanley
- Colour My World facilitated by Mei Mah
- Chelsea P C Support Group facilitated by Chris Ewin, Carrie Ewin and Cheryl Ewin
- Yoga facilitated by Margot Kirke
- Walk n Talk facilitated by Linda Mitchell
- Pilates facilitated by Susan O'Shea
- Bayside Book Group facilitated by Lorraine Harris
- Art Group facilitated by Jan Parker

ACFE Classes

The EAL class, Xero and some ICT courses continued to run via Zoom. The EAL class progressed very well and covered topics such as journaling and documenting through video activities to support their mental health which was then shared with the group, and they also showcased their home improvements and hobbies.

Computer classes included Introduction to Computers using Windows 10 Levels 1, 2 and 3. Xero was popular and consistently well attended.

Thank you to the wonderful Longbeach PLACE ACFE teachers, Mirelle Vidal, Cheryl Ewin and Debbie Schubert and congratulations to all the learners on their fabulous efforts throughout the year.

Open Day Trail

This was an amazing day that Longbeach PLACE led on Saturday 8th May in Neighbourhood House Week 2021. Participating organisations included Chelsea Library (thank you for supplying the roving big brass band), Church of Christ, Men's Shed and Chelsea Information Support Service. The event's funding was actually the Seniors Event Week Grant which was carried over from the previous year due to the lockdown.

The aim was to promote the community organisations around the carpark and for participants to coordinate activities from the joint promotional flyer produced and move to quickly as they were all open on the same day.

Longbeach PLACE had a great participation in all the workshops. Special speakers for an anti-gambling harm talk were also well received on the day and were very informative.



Website/Cloud Storage

We upgraded the Longbeach PLACE website to include the ability to complete enrolment/membership forms as well as mobile phone compatibility. We also migrated our information to the Cloud from the old server.

Community Morning Teas and BMT

Community morning teas have been very popular and a great way for new people to Longbeach PLACE to meet other participants at the Centre. They have also provided a great opportunity to get feedback and a platform to promote the Centre's activities. A big thank you to Baker's Delight for their support.



Art Group

The new art group was very popular and survey feedback asked for it to be held more than monthly so it is now held fortnightly. Activities included charcoal sketching, still life such as vases and fruit and water colours.



Quarterly Newsletters

A new quarterly newsletter was started showcasing a Longbeach PLACE participant or group, events, favourite recipes, relevant community information/resources and even jokes.



Billion Star Project

Longbeach PLACE is participating in the Billion Star Weaving project to spread the anti-violence

message with all the other City of Kingston Neighbourhood Houses. Thank you to all our wonderful weavers, Kate, Lucinda, Trish, Mei. A special mention to Beth Stanley (the craft group leader) who made nearly 1,500 stars! The beautiful stars look so amazing displayed at the Centre.



Other Activities

The new Zumba class is going well but new participants are always welcome.

In conclusion

Thank you once again to everyone who has supported Longbeach PLACE activities this year, especially the Governance Committee, administration staff, teachers, volunteers and funding partners – City of Kingston, Department of Families, Fairness and Housing, and Adult, and Community Further Education.

I look forward to the activities we plan to run in 2022.

CHELSEA P C SUPPORT GROUP **Cheryl Ewin**

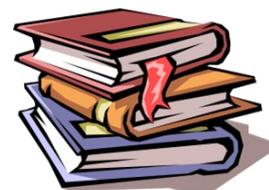
The Computer Club has continued throughout 2021 to assist senior members of the community become competent in the use of computers in a non-threatening and friendly environment. Because of the changes that resulted from Covid 19 we have continued to use Zoom in order to communicate, socialise, make group decisions and generally run our club. Our monthly presentations continued to focus on an area of interest and was presented to group members by one of our Club facilitators. Our facilitators at the Club are all volunteers with one of our facilitators based in South Australia. We have incorporated a social time within our Presentations so that participants have an opportunity to interact, socialise and participate in an online game. Presentations were varied throughout in content and covered topics with a focus on accessing Commonwealth and Home Based Care Packages, downloading and using Services Victoria, uploading vaccination certificates etc. Topics are presented in a slow easy to follow format with many opportunities for questions and answers.

The Club website can be found at www.seniorsit.com.au. This site continues to provide a wealth of information and resources. We are continuing to add selected Zoom recordings so that club members can access our meetings at their leisure. Our website is fully maintained and updated by Club volunteers.

The Club Facebook page continues to be monitored and updated by Club volunteers providing news and a forum for interaction between members. This resource continues to be a useful tool for members to keep in touch.

BAYSIDE BOOK GROUP **Lorraine Harris**

(covering Aspendale, Edithvale, Chelsea, Bonbeach, Carrum, Seaford, Carrum Downs, Frankston and surrounding areas)



Throughout 2021 the Bayside Book Group convened regularly, usually on the first Saturday of the month. We began the year with 14 members and finished with 12.

The COVID epidemic and its government restrictions only interrupted our normal meeting format for the months of August, September and October forcing us onto Zoom. Faye kindly hosted this platform and we were very grateful to be able to continue reading and equally importantly discussing our chosen books. As a concession to COVID we did relocate from the smaller conference room into the combined rooms 1/2 at the rear of the complex. Here we were able to have greater air flow with the aid of open doors and ceiling fans. Communication was harder due to the wearing of masks but aided when presenters used email to send out questions prior to the meeting. We do look forward to returning to the conference room when restrictions allow it as the acoustics are kinder to ageing ears.

I kept the group up to date with activities by emailing both the agenda prior to the meeting and a report following the meeting. Apart from the COVID affected months some of our members continued to dine together at the Longbeach RSL at the conclusion of the meeting. Thus we are a tight knit and support group.

Despite the difficulties the club continued to be well organised. Members recommended books and a list was prepared and distributed in December of the previous year. Members rotated through the year usually presenting the book they recommended. A variety of genres were included to cater for all tastes. Prize winning novels such as that of the Miles Franklin Award or Booker Prize

are included to keep the list contemporary and challenging.

In 2021 twelve books were reviewed. Books are given a numerical score out of 10 by the members. This year the highest score of 9 was allocated to "Shuggie Bain" by Douglas Stuart. This was closely followed by "See What You Made Me Do" by Jess Hill and "Tell and Why" by Archie Roach. Our least appreciated book was a collection of short stories - "Murder in the Midst" by Sandi Wallace.

Lively discussion takes place around each book so that the members gain a variety of perspectives which helps to deepen their appreciation and enjoyment. As the current convenor I thank all members for their contribution throughout 2021. Although it was a difficult year it was definitely an improvement on the previous year with members able to sense a return to a more normal way of life. No doubt the continued operation of the club contributed in a positive way to the morale of its members.

I also extend our grateful thanks to Longbeach PLACE and its Board members and Administration staff for their continued hospitality. Conveniently located and well-appointed it continued to support us due to the friendly and cooperative staff.

PILATES **Susan O'Shea**

Pilates is a low impact exercise that increases your muscle strength, flexibility, postural alignment and breathing all in one session which makes it an effective form of exercise. As Pilates is low impact it puts the body under less stress and is suitable for beginners or those recovering from injuries. It exercises the body as a whole, developing core strength.

Classes at Longbeach PLACE are held on Monday and Friday afternoons at 1.00 pm. We offer basic floor exercises with a focus on breathing. In 2021 the classes were small with a core group attending between lockdowns throughout the year.

ZUMBA **Allison Milne**

Zumba is a Latin-inspired fitness program, using movement and dance choreographed to music. As a qualified Zumba instructor, I teach participants how to Zumba in a low impact form that is suitable for all ages, is easy to follow, and assists with general fitness and cardiovascular health. The classes run for 50 minutes, and provide an enjoyable and fun-filled exercise program from warm up through to cool down.

In 2021, I had the great pleasure of instructing a

total of 11 Classes in between lockdowns, with classes running from May through to early August, and starting up again in November into December. The classes typically attracted four to six participants per class, providing a highly enjoyable experience for all involved.

CRAFT AND COLOURING GROUP **Beth Stanley**

In 2021 the Craft Group became involved in the One Billion Stars to End Violence project. The project encourages communities around the world to weave stars as symbols of hope, courage, and solidarity to end all forms of violence with a goal to weave one billion stars by 2032.

We have had a group of seven enthusiastic weavers involved at Longbeach PLACE busy weaving here and at home. Many other centres have been involved and we will come together to showcase our work and friendships in a Neighbourhood House Week Celebration in May 2022 with some neighbouring Neighbourhood Houses.

The centre has been beautifully decorated with wonderful woven star banners, curtains and garlands and it has been a delight to see the group in action weaving the lovely ribbons in uplifting colours. Thank you to all the weavers involved for your interest and effort: Beth, Kate, Lucinda, Trish, Mei, Glenda and Karen.

YOGA **Margot Kirke**

Well! There's not too much to say about Yoga for 2021 except Covid.

Apart from the first week we were in lock down for most of the first half of the year. Returning in May for a few weeks then locked down again with only a few times allowed to gather until November.

Mostly we enjoyed seeing our usual faces, but a few new folks at the end of the year. We have one lady who has been coming for many years. She is a 'grey nomad' who routinely joins our group for the first and last few months of the year and is sadly missed through Melbourne's winters. A musician who frequents the blues and jazz festivals around the state, pops in to join us when not playing or attending rehearsals.

One lovely lass has a new demanding position and with the added complications of coming up to speed with the job while working at home, would benefit greatly from the weekly yoga but finds it too difficult to get to LBP. Other's work commitments and lifes' tangents take them away so missing the Monday relaxation.

Numbers are around four or five, sometimes only two of us, but only very occasionally am I on my lonesome totally!

I would like to set more of a program for week by week but with the irregularity of attendances due to Covid and folk's other lives, I continue to convey asanas and meditations in an random manner. I cannot instigate a program when so often the new folks who join us have not had any experience of yoga so I need to return to basics of history, meanings, breathing and hope they enjoy the benefits abundantly and return. I resign myself to this and enjoy the spontaneity of each week. I just hope that others do too. Namaste'

INFORMATION TECHNOLOGY

Cheryl Ewin

In 2021, a total of three classes were carried out in the first half of the year, directly before lockdown. These classes were a combination of Level 1 (an Introduction to Computers using Windows 10) and Level 2 (which focused on exploring Windows' inbuilt apps. These courses aimed to develop digital computer skills and workplace/employability skills. These classes were very successful, and students enjoyed onsite classes and the ability to socially interact with others.

XERO ACCOUNTING

Debbie Schubert

From my perspective 2021 was the start of something exciting, by chance I found out that Longbeach was looking for someone to teach Xero and I was blessed with the opportunity to do that. Little had I expected that the class would have so many participants keen to get started, so much so that we had not only face-to-face participants but some participants via Zoom because of the restrictions on numbers in the classroom.

The first class was interrupted a couple of times because of Covid lockdowns but mostly we maintained face-to-face. The second half of the year was much different, and the class was run totally via Zoom, while it was great to keep it going it was definitely more challenging and I personally felt that I was unable to provide a more enjoyable experience to the participants, mostly because while the participants were on Zoom they were not able to have Xero open and navigate around the program at the same time to cater for those who learn best by doing, not just listening and I felt keeping participants engaged via Zoom was difficult.

Thank you Longbeach for the opportunity to facilitate the course.

EAL COMMUNICATION CLASSES

Mirelle Vidal

The EAL group made an enthusiastic start to 2021 with students welcoming the opportunity to return to face-to-face interaction. Luckily, we also took this opportunity to further embrace technology in our learning as we eventually journeyed through more online classes.

The year began with an emphasis on group outdoor exercise to improve our mental and physical health. To this end a bike ride was organised and carried out by the students. Students arranged to share bikes belonging to family members with each other in order for the whole class to participate. The route chosen was the bike track around Patterson River and the Wannarkladdin wetlands. Thanks to great planning and teamwork we had a wonderful day.

Whilst we had the opportunity, the class also organised several excursions. Our first was to the Triennial at the NGV. Highlights included the multimedia artwork *Quantum Memories* and the immersive installation *House of Heroines*, whose feminist themes led to thought provoking conversations and critical thinking by the students. South Melbourne market was also on the agenda, with all its colour and international cuisine enjoyed by all. Lastly, we were also able to go to Gardenworld and explore a world of plants in between lockdowns.

The students were also extremely interested in using technology to enhance their English communication skills. They used Powerpoint effectively for presentations and utilised Word to write recipes which were published in The Longbeach PLACE newsletter. With the assistance of our wonderful volunteers Candice and Rachel, the students were also introduced to Microsoft Teams. Students were able to access and upload presentations, class materials and videos. It opened many doors to blended learning opportunities as the students could also work at their own pace and practice their English skills out of class and was utilised by the students when we transferred to online classes during the extended lockdown.

We were also very proud to see that some students moved on to paid work in the fields of childcare, aged care and cleaning.

Congratulations to the EAL group for their resilience, adaptability and for working together to advance in their English language skills, communication and in using technology as we moved to a more blended learning environment.

The EAL Group



Longbeach Place Inc Independent Audit Report Incorporated Association For the Year Ended 31 December 2021

Auditor Details

Name	Grant Plozza
Postal Address	4/198 Nepean Hwy, Aspendale, VIC, 3195
Business Name	GP Business Solutions Pty Ltd
Business Postal Address	4/198 Nepean Hwy, Aspendale, VIC, 3195
Professional Organisation	Certified Practising Accountants of Australia
Professional Membership or Registration Number	CPA No: 1415249

Incorporated Association Details

Name	Longbeach Place Inc
Australian Business Number (ABN)	29 756 088 003
Address	15 Chelsea Road, Chelsea Vic 3196
Year of Association Being Reviewed	1 January 2021 to 31 December 2021.

To the members

To the members of the Longbeach Place Inc.

Report on the financial report

We have audited the accompanying annual financial report of the Longbeach Place Inc, which comprises the statement of financial position (balance sheet) as at 31 December 2021, the statement of income and expenditure, and statement of cash flows for the year ended on that date, notes comprising a summary of significant accounting policies and other explanatory information, and the executive committee assertion statement.

Executive Committee Responsibility for the financial report

The Committee of the Association is responsible for the preparation of the annual financial report that gives a true and fair view in accordance with Australian Accounting Standards to the extent noted in Note 1 and the Associations Incorporation Act (Victoria). This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit of the financial report in order to express an opinion on it to the members.

**Longbeach Place Inc
Independent Audit Report Incorporated Association
For the Year Ended 31 December 2021**

I disclaim any assumption of responsibility for any reliance on this report, or on the financial statements to which it relates, to any person other than the members, or for any purpose other than that for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. These standards require that I comply with relevant ethical requirements relating to audit engagements, and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to management's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of management's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Conclusion

Based on our audit, nothing has come to our attention that causes us to believe that the annual financial report of Longbeach Place Inc does not present fairly, in all material respects, the Longbeach Place Inc financial position as at 31 December 2021 and of its financial performance and its cash flows for the year ended on that date in accordance with the Australian Accounting Standards and other pronouncements as contained in note 1.



.....
Signature
Grant Plozza
Certified Practising Accountant
No 1415249

Dated this28th..... day of.....March.....2022

BALANCE SHEET

AS AT 31 DECEMBER 2021

	2021	2020
	\$	\$
ASSETS		
Current Assets:		
Cash and bank deposits and investments	Note 7 326,842	340,223
Receivables and prepayments	2,212	1,061
Total Current Assets	329,054	341,284
NON-CURRENT ASSETS		
Property plant and equipment	Note 6 8,577	4,567
Total Non-Current Assets	8,577	4,567
Total Assets	337,631	345,851
LIABILITIES		
Current Liabilities:		
Payroll, GST and other payables	3,679	6,109
Funding Received in Advance	-	5,250
Employee Provisions	32,933	40,808
Total Current Liabilities	36,612	52,167
Non Current Liabilities:		
Provision for Redundancy	30,000	-
Total Non Current Liabilities	30,000	-
Total Liabilities	66,612	52,167
NET ASSETS	271,019	293,684
EQUITY		
Retained Earnings	271,019	293,684
Total Equity	271,019	293,684

**INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021**

		2021	2020
		\$	\$
INCOME	Note 2		
Grant Income		196,550	225,298
Fee Income		3,531	2,037
Donations		-	-
Membership Fees		-	740
Interest Received		152	490
Rental Operations		33,064	26,771
Government Covid Support		27,428	97,411
Other Income		1,119	2,500
TOTAL INCOME		261,844	355,247
EXPENDITURE	Notes		
Administration, Property & Office	3	35,398	32,216
Education, Project & Training	4	47,302	38,830
Depreciation	5	2,195	2,412
Salaries and Wages		156,824	165,258
Employee entitlements & provision		25,548	20,416
Employer Superannuation		17,242	15,904
TOTAL EXPENSES		284,509	275,036
SURPLUS / (DEFICIT) For The Year Ended 31 December		(22,665)	80,210

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	\$	\$
CASH FLOWS FROM THE OPERATING ACTIVITIES		
Receipts from customers & clients	261,693	355,712
Interest received	152	490
Payments to Suppliers and Employees	(269,021)	(243,387)
Net cash provided by / (used in) operating activities	<u>(7,176)</u>	<u>112,815</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for assets	(6,205)	(983)
Receipts for sale of assets	-	-
Net cash provided by / (used in) investing activities	<u>(6,205)</u>	<u>(983)</u>
Net increase / (decrease) in cash held	<u>(13,381)</u>	<u>111,832</u>
Cash at beginning of financial year	340,223	228,391
Cash at end of financial year	<u>326,842</u>	<u>340,223</u>

Note 8

Longbeach Place Inc. ABN 29 756 088 003

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Amendment Act 2010 and its Regulations, for use by the members of the Association and to fulfil the Executive Committee's requirements to prepare financial statements. The financial statements have been prepared in accordance with the requirements of the following Accounting Standards:

AASB 101	Presentation of Financial Statements
AASB 107	Cash Flow Statements
AASB 108	Accounting Policies, Changes in Accounting Estimates and Errors
AASB 110	Events after the Reporting Period
AASB 116	Property, Plant and Equipment
AASB 117	Leases
AASB 118	Revenue
AASB 1031	Materiality

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied. The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations. The financial statements have been prepared on a going concern basis.

The following significant accounting policies have been adopted in the preparation of these financial statements and consistently applied to all periods covered.

PROPERTY, PLANT & EQUIPMENT

Items of property, plant and equipment are carried at cost or fair value less, where applicable, any accumulated depreciation and impairment loss. Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income and expenditure statement during the financial period in which they are incurred.

Gains and losses on disposal of an item of property, plant & equipment are determined by comparing the proceeds from disposal with the carrying amount and are recognised net within other income in the income and expenditure statement.

COVID FUNDING

The Association received further covid support funding totalling \$27,428 that comprised a job seeker funding payment of \$9,450 and ATO Cash boost of \$17,978 to help cope with the impact of the pandemic on funding and operations. Last year's covid support totalled \$97,411.

DEPRECIATION

Depreciation is calculated on the depreciable amount of all fixed assets over their useful lives commencing from time the asset is held ready for use. The depreciation rates used in the Financial Statements are predominately over 3 or 4 years and use the prime cost method.

Depreciation methods, useful lives and residual values are reviewed at each financial year end and adjusted if appropriate.

LEASES

Operating leases do not transfer substantially all the risks and benefits incidental to ownership of an asset.

Payments made under an operating lease are recognised in the expenditure statement on a straight-line basis over the term of the lease. The leased assets are not recognised in the balance sheet of the association.

EMPLOYEE BENEFITS

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

INCOME TAX

The Association has been granted an income tax exemption by the Australian Taxation Office.

GOODS AND SERVICES TAX

Revenues, expenses, and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense. Receivables and payables are stated with amount of GST included. The net amount of GST recoverable or payable to the Australian Taxation Office is included as a current asset or liability in the balance sheet.

REVENUE RECOGNITION

Grant Income

Revenue from Grants is recognised when it has been earned and this is generally according to a schedule of payments received from the Client organisation.

Interest Income

Interest Income is recognised as it accrues.

Management Fees and Rental Operations

Course and Rental Fees represent revenue earned from charges for the provision of services by the Association.

Longbeach Place Inc. ABN 29 756 088 003

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021

2. Grant Income

	2021	2020
	\$	\$
Dept of Human services	88,898	84,957
ACFE	33,838	58,316
ACFE concessions / Funded course fees	-	4,657
City of Kingston	68,564	66,568
City of Kingston community grant	-	800
Other grants/adjustments	5,250	10,000
	<u>196,550</u>	<u>225,298</u>

3. Administrative Expenses

	2021	2020
	\$	\$
Advertising	140	478
Amenities	1,768	1,518
House Supplies	429	714
Insurance	1,430	1,357
Organisation Costs	51	234
Office Expenses	9,278	11,875
Utilities –Power and phones	7,154	7,659
Travel	87	278
General Operating Expenses	3,574	139
Property Expenses	10,848	7,267
Bank Charges	639	697
	<u>35,398</u>	<u>32,622</u>

4. Training and Education Related Costs

	2021	2020
	\$	\$
Computer Expenses	12,233	4,882
Course Costs	115	150
Materials and Equipment	337	471
Membership Fees and Registrations	3,816	3,284
Professional Development	100	50
Tutors & Project Worker Costs	30,701	29,993
	<u>47,302</u>	<u>38,830</u>

Longbeach Place Inc. ABN 29 756 088 003

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021

5. Movement in Provisions

	2021	2020
	\$	\$
Depreciation of Property Plant and Equipment	2,195	2,412
Increase (Decrease) in Employee Benefits	(7,875)	20,416
	<u>(5,680)</u>	<u>(1,082)</u>

6. Plant & Equipment

	2021	2020
	\$	\$
Furniture & Equipment		
Furniture & Equipment at Cost	5,121	5,121
Less Accumulated Depreciation	(4,274)	(3,319)
	<u>847</u>	<u>1,802</u>
Computer Equipment		
Computer Equipment at Cost	14,492	8,287
Less Accumulated Depreciation	(6,762)	(5,522)
	<u>7,731</u>	<u>2,765</u>
	<u>8,577</u>	<u>4,567</u>

7. Cash & Bank Deposits and Investments

	2021	2020
	\$	\$
Cash at bank –NAB Operating Account	74,936	98,335
Cash at bank –Common Fund Trading Account	58,915	14,454
Bendigo bank cash management	174,894	208,956
Bendigo Bank	-	-
Petty cash & Debit card	287	757
Bendigo bank term deposit	17,810	17,721
	<u>326,842</u>	<u>340,223</u>

Longbeach Place Inc. ABN 29 756 088 003

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR YEAR ENDED 31 DECEMBER 2021

8. CASH FLOW STATEMENT NOTES

	2021 \$	2020 \$
Operating profit / (loss)	(22,665)	80,210
<u>Add back : Non cash flows in operating profit</u>		
Depreciation & Write offs	2,195	2,426
Increase / (Decrease) in employee entitlements	12,110	17,890
Decrease / (Increase) in current debtors / assets	(2,212)	(955)
Increase / (Decrease) in trade and other payables	3,396	13,244
Cash flows provided by / (used in) operating activities	(7,176)	112,815

Longbeach Place Inc: ABN 29 756 088 003 Inc

**Committee's Report
For the year ended 31 December 2021**

Your committee members submit the financial accounts of the Longbeach Place Inc for the financial year ended 31 December 2021.

Committee Members

The names of committee members at the date of this report are Kim Spillman (President), Candice O'Neill (Vice President), Chris Ewin (Secretary), Chris Ewin (Treasurer), Anne Wonneberger.

Principal Activities

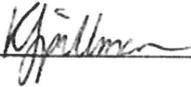
The principal activities of the association during the financial year were to provide a diversified and balanced range of educational and skills development programs to the community.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The surplus/ (deficit) from ordinary activities after providing for income tax amounted to for the year ended 31 December 2021 \$(22,665); 2020: \$80,210



Kim Spillman - President



Chris Ewin - Secretary

Dated.....30/03/2022.....

Longbeach Place Inc: ABN 29 756 088 003

**Statement by Members of the Committee
For the year ended 31 December 2021**

The Committee has determined that the association is not a reporting entity and that this special Purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Longbeach Place Inc as of 31 December 2021 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



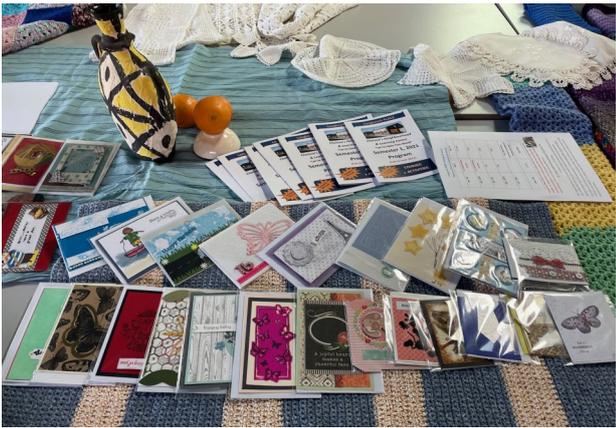
Kim Spillman - President



Chris Ewin -Treasurer

Dated.....30/03/2022.....

Open Day Trail May 2021



Longbeach PLACE thanks Chelsea Woolworths and Chelsea Bakers Delight for their generous donations for the Open Day Trail.



GOVERNANCE COMMITTEE FOR 2021

Chris Ewin - President

Chris has completed a PhD in Computer Science. He is currently an Associate Lecturer in Computing Information Systems at the University of Melbourne and runs an IT business, Enhance Computer Services. He is also a volunteer facilitator at the Chelsea PC Support Group, which he has helped coordinate for over 16 years. Chris joined the Governance Committee in mid-2018.

Candice O'Neill - Vice President

Candice has completed a Bachelor in Health Sciences with majors in Health Promotion and Nutrition. She is currently working at Deakin University in the School of Psychology as a Professional Placement Officer. She has worked with NFP groups on health and wellbeing projects to enhance health promoting environments. Candice started volunteering at Longbeach PLACE early 2021 through collaborating with English as a second language tutor to empower ESL students to develop their communication skills by working through language activities and practicing computer skills, as well as facilitating the Armchair Travel Community Group. She is passionate about making a genuine difference to people's lives, and would like to support Longbeach PLACE with the strategic delivery of Longbeach Place's services and programs to improve health outcomes for our local community. Candice joined the Governance Committee in mid-2021.

Kim Spillman - Secretary/Treasurer

Kim is a Lead Technology Consultant for a startup consulting company in Melbourne, and is an experienced technology professional. She has a degree in Finance and a diverse background – she has over 10 years experience in consulting, technology leadership, sales and business management across startups, enterprise, small business and government.

Prior to taking on the President/Chair role late 2021 Kim held the Treasurer and Secretary positions, and she joined the Governance Committee early in 2021. She started volunteering because she is passionate about the impact that ongoing learning and connection can have on local community and health.

Anne Wonneberger - Committee Member

As a student in France in the 1980's Anne volunteered in the creation and development of one of the first radio FM stations, interviewing local people and providing free advertising for community events and opportunities. Having worked in a consulting firm, she developed expertise in publishing, leading to managerial roles in a group of 60+ magazines, including "Elle". After moving with her family to Australia, Anne unsuccessfully followed the challenging process of validating her overseas qualifications (Scientific Master). Since settling in Kingston, Anne has volunteered and/or worked for four community organisations, using her life experience to help others less fortunate, and learning from an amazing diversity of people their personal stories and challenges. In 2019, she was invited to contribute to activities at Longbeach PLACE and was elected to the Committee.

Sandra Wearne - Committee Member (retired September)

Sandra has been a member of the Longbeach PLACE Computer Club for 10 years plus and has participated in many of the classes that have been offered at the centre. Sandra recently retired after working for the same company for 18 years, and in the last 8 years had been doing cooking demonstrations. Sandra and her husband moved to a Lifestyle Village and she was Social Club President for four years. She joined the Longbeach PLACE committee during 2020 and is hoping to increase her contribution to the centre's work as she becomes more familiar with aspects of the organisation.

Rosemarie Sterling - President (retired May)

Judith Haskins - Secretary (retired May)

Sandra Wearne - Committee Member (retired September)

Governance Committee

<p>Chris Ewin Candice O'Neill Kim Spillman Kim Spillman Anne Wonneberger</p>	<p>President Vice President Secretary /Public Officer Treasurer Committee Member</p>
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Life Members

Marie Sullivan (1995)
George Arnold (1995)
Lee Whelan (1995)
George Haigh (2004)
Dawn Watson (2004)
Doris Grinlington (2004)
Frank Field (2004)
Lyn Varley (2011)
Craig Roberts (2011)
Beverley Gilchrist (2011)
Lorna Stevenson (2016)
Gary Rogers (2017)

Honorary Members

Lyn Field (1995)
Terry Prescott (1995)

Auditor

Grant Plozza CPA

Office Staff

Rebekah O'Loughlin	Manager
Trish Mumme	Finance Administrator
Karen Parker	Customer Liaison Officer

IT Teachers

Cheryl Ewin	Information Technology
Debbie Schubert	Xero Accounting

Group Facilitators

Walk and Talk Group
Linda Mitchell

Craft and Colouring
Beth Stanley

Chelsea PC Support Group

Roger Liberman
Chris Ewin
Carrie Ewin
Cheryl Ewin
Kathy Rouse

Bayside Book Club
Lorraine Harris

Art/Painting Group
Jan Parker
Craig Roberts

Armchair Travel
Candice O'Neill

Yoga
Margot Kirke

Pilates
Susan O'Shea

Volunteers

Mei Mah
Rachel Mangalasinghe

Rental Groups

Al-Anon
Australian Shareholders
Chelsea Probus
City of Kingston
Helen O'Grady Drama
JobLife
Lion Bushido Karate
Oakwood School

Teachers

Mirelle Vidal	English as an Additional Language
Allison Milne	Zumba

ACKNOWLEDGEMENTS

Longbeach PLACE Inc. sincerely thanks the following organisations for their support and contributions during 2021.

City of Kingston

Department of Families, Fairness and Housing

Southern Metropolitan Adult, Community and Further Education

Neighbourhood Houses Victoria

Community House Network Southern Metropolitan Region

Chelsea Community Support Services Inc

Chelsea Probus

Chelsea Men's Shed

Chelsea Church of Christ

Chelsea Library

Chelsea Bakers Delight

Chelsea Woolworths



